



English Language Proficiency Requirement Alternative Verification/Certification Request Form

Colleges/Schools, Departments, and Interdisciplinary Degree Programs must initiate requests for [Alternative Verification/Certification](#). Please submit the completed form to ELPCompliance@tamu.edu.

Student Name: _____

Student UIN: _____

Admitting Academic Unit: _____

Enrollment Term: _____

Request Type:

VERIFICATION ONLY: The international graduate student named above qualifies for Alternative Verification (through Options One, Two, or Five below). Approval will provide an ELP status of Level 3 (**ZW**) which satisfies the ELP Verification Requirement for enrollment only. Please note: the student must be fully-admitted before submission of an Alternative Verification Request.

VERIFICATION AND CERTIFICATION: The international graduate student named above qualifies for Alternative Verification and Certification (through Options Three, Four, or Five below). Approval will provide an ELP status of Level 1 (**ZA**) which satisfies the ELP Verification Requirement for enrollment and the Certification Requirement for teaching. Please note: the student must be fully-admitted before submission of an Alternative Verification and Certification Request.

Justification:

The international graduate student named above...

OPTION ONE: received a Bachelor’s degree from an accredited academic institution located within the United States, but did not complete all coursework within the United States, and so qualifies for **Alternative Verification only**.*

OPTION TWO: received a Master’s degree from an accredited institution located within the United States and so qualifies for **Alternative Verification only**.*

OPTION THREE: received a Bachelor’s degree and completed all coursework at an accredited academic institution located within the United States and so qualifies for **both Alternative Verification and Certification**.*

OPTION FOUR: holds citizenship with an English-speaking country recognized by the [Office of Admissions](#) and so qualifies for **Alternative Certification**.** Please note: native English speakers – except those from Canada (which must verify residency in a province other than Quebec) – receive automatic Verification (**ZE**) during admission.

OPTION FIVE: qualifies for Alternative Verification or Certification by other means. Requests for Alternative Verification/Certification by other means *requires strong justification* which must be provided below. The college/school, department, or interdisciplinary degree program must provide complete documentation with this form to support the Alternative Verification or Certification request. Review will be conducted in accordance with Graduate and Professional School policies and university standards.

Approval:

Department/Program Approver***

Department/Program Approver Signature

Date

* Official transcript must be received and entered by the Office of Admissions on the Prior College Summary (SOAPCOQ) screen in Compass.

** Citizenship must be entered by the Office of Admissions on the International Information (GOAINTL) screen in Compass.

*** Department/Program Approver must be an administrative faculty member designated on the academic unit’s [Authorized Signers Form](#).