



GAP-003

**Letter of Intent to Appeal Graduate Student Examination Results at
the Program/Department Level**

Associate Provost for Graduate and Professional Studies
Office of Graduate and Professional Studies
112 Jack K. Williams Administration Bldg.
Texas A&M University
College Station, TX 77843-1113

This letter serves notice that I intend to appeal actions involving my graduate student examination results to the head of the department or program administering the exam.

I understand that within 30 business days of receiving the final decision from my committee chair that I wish to appeal, I must submit to the Office of Graduate and Professional Studies this form together with all documentation supporting my grievance.

Signature: _____

Printed Name: _____

Student ID Number: _____

Department: _____

Date: _____